

# CHICKENSHED

THEATRE CHANGING LIVES

## Risk Assessment - Rayne Theatre (Schools Visits)

Activity/Area	Hazard	Control Measures in place	Assessed Risk with measures in place (5x5 matrix, likelihood x potential for harm)
Environment - access routes	Public routes, entrances and exits not clear; trips and falls	All access routes to be checked prior to every performance (records kept)	<b>2 x 2 (4: low)</b>
Environment - temperature	Too hot or too cold	Temperature to be assessed pre and during show - air conditioning to be applied as necessary	<b>1 x 2 (2: low)</b>
Emergency evacuation	Delay; access routes not clear	Fire stewards in theatre, briefed before every performance; clear and well understood procedures and responsibilities; direct alarm communication with Fire Service; all access routes and exits checked pre-show	<b>1 x 5 (5: low)</b>
First Aid	Emergency First Aid required for audience member	First Aiders on Duty; tannoy available for Chickenshed first aiders to be summoned if required (eg numerous incidents); 999 to be called immediately upon serious incident	<b>1 x 5 (5: low)</b>
Security	Intruder seeking access to backstage or theatre	All backstage/cast areas protected by security codes; no tailgating policy in place; groups to be escorted to designated seating areas; ushers/stewards in place	<b>2 x 2 (4: low)</b>
Electrical safety	Electric shock	All equipment PAT tested; any temporary installation to be risk assessed and made safe separately	<b>1 x 5 (5: low)</b>
Child safety	Child safety (schools groups)	Schools to be encouraged to undertake own risk assessments; adequate ratios for ages of children to be maintained, also within theatre; FOH pre-show checks provided to schools on request	<b>1 x 5 (5: low)</b>
Allergy safety	Allergic reaction - children	Nut usage to be kept to minimum where possible (ice cream; sweets etc); First Aiders with knowledge of allergic/anaphylactic reactions in attendance; schools expected to manage treatment (epipen etc)	<b>2 x 5 (10: medium - acceptable)</b>
Glass safety	Cuts; fall/trip hazard in event of evacuation or when leaving the theatre normally	No glass or china allowed in auditorium of Rayne Theatre - paper/plastic cups available	<b>1 x 4 (4: low)</b>
Access	Wheelchair access or access for people with impaired mobility	Row W - removable seats, no step access; in event of evacuation wheelchair users or people with impaired mobility will be invited to leave last, fire steward to accompany	<b>1 x 3 (3: low)</b>
Lift access	People with impaired mobility (not wheelchair users) in gallery or towards rear of stalls difficulty in managing steps	Lift available, with steward to accompany if required - NB lifts must not be used in event of evacuation	<b>1 x 3 (3: low)</b>
Public areas - crowd control	Overcrowding of public areas	Clearance for audience to enter auditorium to be given approx. 20 minutes before show; schools eating lunches to be managed - overflow areas if required in separate adjoining buildings (The Shed, The New Shed and The Annex)	<b>1 x 2 (2: low)</b>

See separate appendix for all Front of House pre-show checks

Reviewed: September 2022

Person completing/authorising: Gill East (Front of House Manager)